## **Printing Instructions for 2002 Standard Drawings**

Print this page before continue. Default setting should work to print these instructions.

## For $8 \frac{1}{2} \times 11$ Printing:

- 1. Open document in Adobe Acrobat or Reader
- 2. Select Print
- 3. Set Print Range
  - a. Use All, Current Page, or Pages From depending on the drawings to be printed.
  - b. The current book consists of 200 pages so be careful before printing.
- 4. Print

## For 11 x 17 Printing:

Depending on the printer to be used, these instructions my have to be modified by the user.

- 1. Open document in Adobe Acrobat or Reader
- 2. Select Print
- 3. Select Properties
- 4. Select Layout Tab
- 5. Select Advanced button
  - a. If the Advanced button is available, continue with these instructions.
  - b. If the Advanced button is NOT available, reference 11 step
- 6. Change Paper/Output, Paper Size to 11 x 17. Click OK twice to get back to main Print dialog box.
- 7. Set Print Range
  - a. Use All, Current Page, or Pages From depending on the drawings to be printed.
  - b. The current book consists of 200 pages so be careful before printing.
- 8. Print
  - a. If printing individual pages or different page ranges, select the desired page or set Pages From.
  - b. Repeat until all printing is complete.
- 9. When printing is complete, the paper size needs to be reset to Letter.
  - a. Use Steps 3 6, except select Letter for Paper Size.
  - b. Select and print any single page for the changes in paper size to take effect.
- 10. This portion of the print process is complete. The remaining steps apply for step 5b above.
- 11. From Properties, find the option or tab that allows the selection of paper size and set to 11 x 17.
- 12. Select Current Page from print range to print a test page.
- 13. If the page prints properly on 11 x 17 paper document the process for use at a later time
- 14. If the page does not print properly, repeat steps 11 and 12 until the page prints properly. If unable to print 11 x 17 contact a technical support person in your region/company.
- 15. Accomplish steps 7 and 8 to select and print the desired page or pages.
- 16. Using the procedure from steps 11 14, set paper size back to Letter or  $8 \frac{1}{2} \times 11$ .
  - a. Select and print any single page for the changes in paper size to take effect.
- 17. This portion of the print process is complete.